

**CHARTER TOWNSHIP OF BRIGHTON  
4363 Buno Road  
Brighton MI 48114**

**SIGN REQUIREMENTS AND ORDINANCE**

**ALL SIGNS MUST COMPLY WITH THE REQUIREMENTS OF THE CURRENT STATE CONSTRUCTION CODE AND THE NATIONAL ELECTRICAL CODE:**

1. Written consent of owner or lessee.
2. One paper copy and one digital copy of plans showing dimensions, materials, and required details of construction, anchorage method, and location.
3. One paper copy and one digital copy of plot plan with all setbacks listed for free standing signs and elevation plans for wall signs.
4. Electrical permit shall be required for any utilization of electricity. If required, U.L. approval must be made available to the Electrical Inspector at the time of the inspection.
5. Insurance certificate must be filed with the Building Department.

**TOWNSHIP ZONING ORDINANCE      ARTICLE 17.**

**NOTE: Please submit this application and required items as listed above to Kelly Mathews, Township Planner via email at [planner@brightontwp.com](mailto:planner@brightontwp.com)**

**Fee: \$75.00. Once approved may be paid online with credit card; checks by mail or drop box.**

**For permanent signs, Land Use Permit will be emailed after payment is completed.**

**Thank you.**

**CHARTER TOWNSHIP OF BRIGHTON**  
**4363 Buno Road**  
**Brighton MI 48114**  
**Phone: 810.229.0562 Fax: 810.229.1778**  
**Email: [planner@brightontwp.com](mailto:planner@brightontwp.com)**

**SIGN APPLICATION**

DATE: \_\_\_\_\_ PERMIT # \_\_\_\_\_

JOB LOCATION: \_\_\_\_\_ SUITE: \_\_\_\_\_

PARCEL # \_\_\_\_\_ ZONING: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

CONTRACTOR'S INSURANCE CO. \_\_\_\_\_

CERTIFICATE # \_\_\_\_\_

TYPE OF SIGN: \_\_\_\_\_ SIGN DISPLAY AREA: \_\_\_\_\_

PERMANENT: \_\_\_\_\_ TEMPORARY: BANNER\_\_\_\_ BALLOON\_\_\_\_ SANDWICH BRD\_\_\_\_ MARKETING\_\_\_\_

ILLUMINATED: \_\_\_\_\_ NON-ELECTRICAL: \_\_\_\_\_

DESCRIPTION OF SIGN: \_\_\_\_\_

<u>Permanent Sign Fees</u>	<u>Marketing Sign(6Mo.)</u>	<u>Banner/Balloon(30Days)</u>	<u>Temp/Sandwich (90 Days)</u>
Zoning \$50.00	Zoning \$50.00	Zoning \$50.00	Zoning \$50.00
Review \$25.00	Review \$25.00	Permit \$25.00	Permit \$25.00

For temporary signs, please indicate dates of display: \_\_\_\_\_

I \_\_\_\_\_, as owner or lessee of the above referenced premises,  
hereby give my permission to install the signage as described above.

**Applicant Signature:** \_\_\_\_\_

Approved by Planner: \_\_\_\_\_ Not Approved: \_\_\_\_\_

Comments: \_\_\_\_\_

Reviewed by: \_\_\_\_\_