

**CHARTER TOWNSHIP OF BRIGHTON
4363 Buno Road
Brighton MI 48114**

SIGN REQUIREMENTS AND ORDINANCE

ALL SIGNS MUST COMPLY WITH THE REQUIREMENTS OF THE CURRENT STATE CONSTRUCTION CODE AND THE NATIONAL ELECTRICAL CODE:

1. Written consent of owner or lessee.
2. One paper copy and one digital copy of plans showing dimensions, materials, and required details of construction, anchorage method, and location.
3. One paper copy and one digital copy of plot plan with all setbacks listed for free standing signs and elevation plans for wall signs.
4. Electrical permit shall be required for any utilization of electricity. If required, U.L. approval must be made available to the Electrical Inspector at the time of the inspection.
5. Insurance certificate must be filed with the Building Department.

TOWNSHIP ZONING ORDINANCE ARTICLE 17.

NOTE: Please submit this application and required items as listed above to Kelly Mathews, Township Planner via email at planner@brightontwp.com

Fee: \$75.00. Once approved may be paid online with credit card; checks by mail or drop box.

For permanent signs, Land Use Permit will be emailed after payment is completed.

Thank you.

CHARTER TOWNSHIP OF BRIGHTON

4363 Buno Road

Brighton MI 48114

Phone: 810.229.0562 Fax: 810.229.1778

Email: planner@brightontwp.com

SIGN APPLICATION

DATE: _____ PERMIT # _____

JOB LOCATION: _____ SUITE: _____

PARCEL # _____ ZONING: _____

APPLICANT: _____

ADDRESS: _____

PHONE NUMBER: _____ FAX: _____

EMAIL: _____

CONTRACTOR'S INSURANCE CO. _____

CERTIFICATE # _____

TYPE OF SIGN: _____ SIGN DISPLAY AREA: _____

PERMANENT: _____ TEMPORARY: BANNER _____ BALLOON _____ SANDWICH BRD _____ MARKETING _____

ILLUMINATED: _____ NON-ELECTRICAL: _____

DESCRIPTION OF SIGN: _____

| <u>Permanent Sign Fees</u> | | <u>Marketing Sign(6Mo.)</u> | | <u>Banner/Balloon(30Days)</u> | | <u>Temp/Sandwich (90 Days)</u> | |
|----------------------------|----------------|-----------------------------|----------------|-------------------------------|----------------|--------------------------------|----------------|
| Zoning | \$50.00 | Zoning | \$50.00 | Zoning | \$50.00 | Zoning | \$50.00 |
| Review | <u>\$25.00</u> | Review | <u>\$25.00</u> | Permit | <u>\$25.00</u> | Permit | <u>\$25.00</u> |
| | \$75.00 | | \$75.00 | | \$75.00 | | \$75.00 |

For temporary signs, please indicate dates of display: _____

I _____, as owner or lessee of the above referenced premises,

hereby give my permission to install the signage as described above.

Applicant Signature: _____

Approved by Planner: _____ Not Approved: _____

Comments: _____

Reviewed by: _____