

CHARTER TOWNSHIP OF BRIGHTON
 BOARD OF TRUSTEES
 4363 BUNO ROAD
 BRIGHTON, MI 48114

FEBRUARY 4, 2019
 REGULAR BUDGET WORK SESSION MEETING
 6:30 P.M.
 (810) 229.0560

A. CALL TO ORDER

Supervisor Michel called the meeting to order at 6:31 P.M.

B. PLEDGE OF ALLEGIANCE

All rose for the Pledge of Allegiance.

C. ROLL CALL

Roll call by the Supervisor indicated the presence of a quorum.

Present: P. Michel, Supervisor; J. Riker, Clerk; R. Drouillard, Treasurer; S. Combs, Trustee; M. Slaton, Trustee; S. Theis, Trustee; L. Weaire, Trustee

Absent: None

Also Present: B. Vick, Township Manager; Z. Dyba, Assistant to the Manager

D. CALL TO THE PUBLIC

Mike Palmer, E. Grand River – Distributed handout. Continues to recommend rolling back the millage rate. Township has overtaxed the residents. Rejects Township funding roads. Roads are Livingston County Road Commission responsibility.

E. CONSENT AGENDA

L. Weaire moved and R. Drouillard seconded to **approve the consent agenda for February 4, 2019 with the amendment to the January 21, 2019 Regular Meeting minutes under Item F.5. changing M. Slaton to a Nay vote and adding S. Theis as the seconder under Item F.7.**

Motion carried.

F. BUSINESS

1. FY' 2019-20 BUDGET PLANNING

a. Roads 2019

Manager Vick gave an overview of road project recommendations by utilizing General Fund dollars titled Sewer Capital Reserve Fund and Sewer Bond Reserve. M. Craine, Livingston County Road Commissioner, answered questions from the BTBT. Recommended projects include Maxfield Road, Pleasant Valley Culvert, Roundabout at Jacoby and Kensington, Pleasant Valley/Kensington, and Pleasant Valley south of I-96. Consensus of the BTBT is to build the proposed monies for the recommended road projects into the budget for FY' 2019-2020.

b. Sewer System

Manager Vick indicated the January Utilities Committee meeting was cancelled due to inclement weather. Comments from the UC will be provided to the BTBT at the February 25, 2019 regular meeting.

1) Quarterly Sewer Report for the Period Ending December 31, 2018

K. Palka, Pfeffer, Hanniford, & Palka, presented the Quarterly Report. Report was received and filed.

2) Annual Sewer Rate Discussion – Sanitary Sewer Operations & Maintenance Fund Rate Study and Sanitary Sewer Debt Service Fund Study

Manager Vick provided a brief history and impact of recent litigation. Discussion included assumptions and covering shortage in Sewer O&M Fund through a rate increase based on inflation.

c. Presentation and Discussion – Audio/Video Project, Convergent Technology Partners (CTP)

Z. Dyba, Assistant to the Manager, and Eric Helsel, CTP, gave a presentation and answered questions from the BTBT. Consensus of the BTBT is to have CTP bring back a more detailed proposal of the

changes discussed.

d. Acceptance of BLS Inflation Adjustment and Merit Increases

Manager Vick reviewed his recommendation of wage adjustments based on inflation, merit and the past two (2) wage studies. Treasurer Drouillard distributed a memorandum regarding the Deputy Treasurer wages. Clerk Riker distributed a memorandum regarding the Deputy Clerk wages.

R. Drouillard moved and S. Theis seconded **to accept the Township Manager's recommendation that, 1. Based upon the Municipal Consulting wage study dated June 1, 2017 that all wages be adjusted per the US Department of Labor – Bureau of Labor Statistics December to December Consumers Price Index All Urban Consumers CPI-U Midwest calculations by 1.3% effective January 1, 2019, 2. That 1.5% of the budgeted discretionary increase listed in 101.101.716.600 be allocated to employees as merit increase (this excludes the Manager and elected officials), 3. That employees that reach 3.5 years of employment who have met performance thresholds through performance evaluations have their wages adjusted to the midpoint of the 2017 inflation adjusted compensation study, 4. That the Deputy Treasurer and Deputy Clerk receive a .5% merit increase based on their outstanding performance evaluations with the effective date of April 1, 2018.**

Ayes: L. Weaire, S. Theis, R. Drouillard, J. Riker, M. Slaton, P. Michel

Nays: S. Combs

Motion carried.

e. Elections Department

Manager Vick provided a brief update on the elections budget based on the newly anticipated BAFA Fire Millage Proposition in May.

f. Future Business

1) Grinder Pumps Alternative Supplier

Manager Vick gave an overview of the grinder pump supply. It will be brought back to the February 25, 2019 regular meeting.

2) Water REU Payment Over Time – Proposed Policy

Manager Vick gave an overview of water REU's. It will be brought back to the February 25, 2019 regular meeting. Multiple township properties interested in water REU's for businesses.

Manager Vick read a prepared draft letter to be sent to Mr. Palmer regarding Brighton Business Park. It was the consensus of the Township Board to authorize the Manager to send the letter informing Mr. Palmer that the Township was not pursuing litigation regarding Brighton Business park at this time. Manager also provided an update on the Township phone system.

G. CALL TO THE PUBLIC

None.

H. ADJOURNMENT

S. Theis moved and R. Drouillard seconded **to adjourn.** Motion carried.

The meeting adjourned at 9:16 P.M.

Respectfully submitted,



Joseph R. Riker, Clerk



Patrick V. Michel, Supervisor